

SOMERVILLE BD OF ED-03504820 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (Off-Site Assessment Tool) (100H)	SOMERVILLE BD OF ED-03504820	112	01/08/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 01/18/2024 02:59 PM CAP Accepted				
	Corrective Action Plan: Submitted by BRYAN BOYCE 01/05/2024 11:54 AM All applications go to pending until reviewed by district. If the foster box is checked, the student will be automatically marked as receiving free meals as a foster child and the MEL will be updated accordingly. This error was corrected on 12/13/2023. Moving forward we will cross check the MEL with the applications to ensure students are marked correctly.				
	Corrective Action Plan: Rejected by Dianne Kennedy 01/05/2024 11:30 AM Please indicate the date of the correction. Thank you.				
	Corrective Action Plan: Submitted by BRYAN BOYCE 12/13/2023 08:58 AM Electronic applications currently are in a pending status until reviewed by the district. The district will ensure that any applications (electronic or paper) that have the foster box checked will be cross checked with our district liaison for verification. If the district does not have a record of the student being a foster child, we will reach out to the family to verify the information and make any needed correction on our part.				
	Flagged by Dianne Kennedy 12/08/2023 11:31 AM The Electronic applications with Foster box checked (2) were determined as free income and transferred to the MEL as free income and not as Free Categorical. The benefit issuance system must identify how eligibility was determined (e.g., through an application, direct certification and/or migrant/homeless/runaway/foster with a letter, etc.) The State Agency Master Eligibility List (#128) is recommended because it includes all required information. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
	Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	SOMERVILLE BD OF ED-03504820	126	01/08/2024
Corrective Action History	Corrective Action Plan: Accepted by Dianne Kennedy 01/05/2024 11:31 AM CAP Accepted				
	Corrective Action Plan: Submitted by BRYAN BOYCE 12/13/2023 09:02 AM The applications needed corrective action (i.e. missing adult social security number) have been corrected. All families were contacted and had either provided the last 4 digits of their social or, in the case of two applications, were told they do not have a number to provide. All information has been updated.				
	Flagged by Dianne Kennedy 12/08/2023 11:31 AM Incomplete applications (14) were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				

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Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged